



## Move-In Schedule

### New Freshmen and New Transfer Residents

<u>Date: Sunday, September 1, 2019</u>
Time: 8:30am - 4:30pm

#### **Overlook South**

8:30am - 10:30am - Overlook South H floor 10:30am - 12:30pm - Overlook South G floor 12:30pm - 2:30pm - Overlook South F floor 2:30pm - 4:30pm - Overlook South E & D floors Check in for Overlook South will begin in the Overlook Fitness Center, located next to Overlook South. Access the University via Entry 4 and follow staff directions on where to park.

Students need to walk to the check in location. Once you complete the check in process and receive your keys, you will receive directions on how to begin moving in your belongings. Campus Police will be directing traffic and building access from the appropriate car lines to the building.

### **High Mountain East & West**

8:30am - 10:30am - HME 4<sup>th</sup> & HMW 3<sup>rd</sup> floors 10:30am - 12:30pm - HME 3<sup>rd</sup> & HMW 2<sup>nd</sup> floors 12:30pm - 2:30pm - HME 2<sup>nd</sup> & HMW 1<sup>st</sup> floors 2:30pm - 4:30pm - HME 1<sup>st</sup> & HMW Ground floors Check in for High Mountain East will begin in The Sports & Recreation Center. Upon entering the University, please proceed to Lot 6 and follow staff directions on where to park.

Students need to walk to the check in location. Once you complete the check in process and receive your keys, you will receive directions on how to begin moving in your belongings. Campus Police will be directing traffic and building access from the appropriate car lines to the building.

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You will not be able to unload your car without having gone through the room check-in process at your assigned building. A licensed driver must remain with the car at all times while in the unloading zone near the buildings. Please have your William Paterson ID with you to present at check-in.

# New Transfer Residents living in Upper-class Buildings

Transfer students assigned to the below buildings will be able to check in from 8:30am to 4:30pm. After parking, all students must walk to the check in area for their building. Students will not be permitted to unload their car until they are officially checked in. Check in locations for Sunday are noted for each residence hall.

### White Hall - Check in begins in the White Hall Lounge - located on the first floor

Access University via Entry 4 and proceed to Lot 5 and the University staff will directed you where to park your car. Please note that this building does not have an elevator.

## Matelson Hall - Check in begins in the White Hall Lounge - located on the first floor

Access University via Entry 4 and proceed to Lot 5 and the University staff will directed you where to park your car. Please note that this building does not have an elevator.

## Century Hall - Check in begins in the Century 1st Floor Lounge - located on the 1st floor

Access University via Entry 6 and proceed to Lot 6 and the staff will direct you where to park your car. Cars will be given access the building after checking in.

### Hillside Hall - Check in begins in the Hillside Gazebo - located on the first floor

Access University via Entry 6 and proceed to Lot 6 and the staff will direct you where to park your car. Cars will be given access the building after checking in.

<u>Skyline Hall</u> - Check in begins in the Skyline Lounge - located on the 2<sup>nd</sup> floor (ground level) Access University via Entry 6 and proceed to Lot 6 and the staff will direct you where to park your car. Cars will be given access the building after checking in.

### Pioneer and Heritage Halls - Check in begins in Pioneer Hall for all students

For the Apartments – Please enter campus through Entry 1 or Entry 6 and proceed on University Drive to the upper parking lot at the apartments.

<u>Please note that Lot 5 and the apartments parking lots are only accessible for move in purposes, all cars will need to be parked in Lot 2, Lot 1 or designated areas of Lot 6 until after move in concludes on Tuesday, September 3<sup>rd</sup>.</u>

#### **General Information**

All students must have a fall 2019 class schedule to move into housing. A student who is not registered will not be allowed to check in to their room assignment until they are registered.

**Financial Clearance** – All students are expected to have their accounts paid in full or covered in full with financial aid prior to our move-in date. Students not cleared financially prior to September 2<sup>nd</sup> will be referred to Student Enrollment Services, Morrison Hall.

<u>Meningitis Clearance</u> – Documentation showing proof of administration of the meningitis vaccine must be sent to the Health and Wellness office before move-in day. <u>Students will not be allowed to move in without clearance from the Health Office</u>. Bring a copy of vaccine records with you as a back up to your submission to avoid problems on move-in day.

On move-in day, student volunteers will be assisting at most locations to help students move into their assigned buildings. Because of the expected volume of pedestrian traffic, we recommend that you bring a handcart to assist with the larger items, grouping your belongings into larger containers. We also recommend labeling all items with your name, building and room number. The residential gate will be open and Campus Police will coordinate traffic throughout the move-in day. The residential gate will be closed after the scheduled check-in hours.

### **Food Services**

The meal plan starts with brunch on Sunday, September 1st and the Food Court will have some stations open. Visitors can pay cash for meals in the dining hall and Food Court.

Continuing students will be arriving on Monday, September 2, 2019.

New Student Welcome Day is Tuesday, September 3<sup>rd</sup> and classes begin on September 4<sup>th</sup>.